

## RULES

### GENERAL CALENDAR

Teaching is organised over a school year that consists of three terms; the first starting in September, the second in January and the third in April. Classes at the *Académie de Musique des Combins* do not take place during school holidays and official public holidays in the *canton du Valais*.

### REGISTRATIONS

**Annual courses:** the registration deadline is **July 31<sup>st</sup>**. The student's admission is confirmed according to the number of places available in the instrument classes.

**Termly courses:** the registration deadline is **July 31<sup>st</sup>** for the fall term, **November 31<sup>st</sup>** for the winter term and **February 28<sup>th</sup>** for the spring term. The student's admission is confirmed according to the number of places available in the instrument classes.

### TRIAL LESSON

A free trial lesson is offered to students wishing to register to term and annual courses. The trial lesson must be done before the start of the year or term.

### RENEWAL

Re-registration is **compulsory** from year to year or term to term.

After the re-registration deadline, the *Académie de Musique des Combins* **cannot guarantee a slot** for the previously registered student.

**Annual courses:** the deadline for re-registrations is **June 15<sup>th</sup>**.

**Termly courses:** the deadline for re-registration is **June 15<sup>th</sup>** for the fall term, **November 15<sup>th</sup>** for the winter term and **February 15<sup>th</sup>** for the spring term.

### CHANGE OF TEACHER

A change of teacher may be authorised by **June 15<sup>th</sup>** of each year at the latest. A change of teacher is not allowed during the year, except in the event of exceptional circumstances.

### ABSENCE OF A TEACHER

In the absence of a teacher, lessons that could not have been given will be replaced.

### ABSENCE OF THE STUDENT

In the event of absence, parents/legal representatives/students are required to report their absence **at least 24 hours** before the lesson, otherwise it will be considered unjustified absence. An unjustified absence will be counted as presence.

If an exceptional schedule change is necessary during a justified absence (reported more than 24 hours in advance), this must be done directly with the **instrument teacher**. The course will be replaced **if possible**.

## AUDITIONS

Students are required to participate in class auditions.

## DISCIPLINED

**Personal work:** students undertake to carry out personal work requested by teachers, under penalty of warning and then exclusion by the Direction in the event of significant and repeated breaches.

**Behaviour:** the parents/legal representatives/students will take care to have a correct attitude not only during the lessons, but also in the building before and after the lessons. Any incivility will be sanctioned according to its seriousness, extreme cases being able to justify an exclusion by the Direction.

## FEES

Tuition fees must be paid **before the first class**. For students enrolled annually, payment in three instalments can be made on request.

Registration can be waived up to three weeks after the start of the course in the form of a letter addressed to the *Académie de Musique des Combins*. In this case, a refund of 80% of the registration fee will be made.

Parents with a second child enrolled **annually** at the Académie de Musique des Combins benefit from a 10% reduction in their tuition fees.

## MATERIAL

The student is responsible for the purchase or rental of their musical instrument and sheet music. Students are required to have their personal instrument at home in order to do their daily training.

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